

Isao Yoshino

Plan for a workshop on 11/13 (Tue) on “Personal Hoshin”. 20 people target; max 30

1. **Date & time:**

- I would like to have a workshop on 11.13. Tuesday. 2018.
- We would need about 3.5 hours with a short break at the mid period..

2. **Participants:**

- Managers who are new to Hoshin concept and want to introduce it on their worksite
- Managers who have already practiced Hoshin and want to bring the current level to a higher level

3. **Target to attain:**

- Understand the key elements of Hoshin Kanri concept
- Establish each participant’s own “personal Hoshin document” (so that they can apply it at their own worksite)

4. **Session style:**

- In the first half, I will talk about “Hoshin Kanri at Toyota” & my own “Hoshin document”
- In the latter half, each participant will create his/her own Hoshin document. Then they will be divided into a pair and discuss each other’s Hoshin.

5. **Schedule:** (I plan to start the workshop at 13:00. I am available in the morning too, though)

14:00 - 14:15	Introduction of myself
14:15 - 14:45	“Hoshin Kanri at Toyota” (power point)
14:45 - 15:00	“Isao Yoshino’s own personal Hoshin” (A3 document)
15:00 - 15:30	Q & A
15:30 - 15:45	break
16:45 - 16:15	Creating each participant’s own Hoshin document (A3 document)
16:15 - 16:45	Discussion at each group (Participants will be divided into a pair)
16:45 - 17:15	Presentation of each group’s Hoshin (2 - 3 groups)
17:15 - 17:30	I.Y.’s comments